



RAGER, LEHMAN & HOUCK, P.C.
Opportunity Innovation Excellence

To save or defer tax, think about timing

Welcome to Rager, Lehman & Houck, P.C.



Welcome to the virtual home of Rager, Lehman & Houck, and P.C. We hope that you find yourself as welcome here as you would enter any of our offices in south-central Pennsylvania or north-central Maryland. We offer a unique team of local, highly-skilled and personable accounting professionals with the ability to access national and international expertise right here in your hometown.

Rager, Lehman & Houck, P.C. strives to discern our clients' needs and aspirations so we can be an effective partner in achieving the right goals. We are committed to using new techniques and technology to improve the process without losing sight of the importance of trust and integrity in all that we do. Our clients depend on the exceptional and timely service of our caring professionals.

We invite you to learn more about our services and the team at Rager, Lehman & Houck, P.C.

Services

- ✓ Accounting & Bookkeeping
- ✓ Audit
- ✓ Business Development & Consulting
- ✓ Business Valuation
- ✓ Controllership Services
- ✓ Estate & Trust Planning
- ✓ Financial Statements & Review
- ✓ Forecast & Projection
- ✓ Forensic Services
- ✓ Information Technology
- ✓ Investment Advisory
- ✓ Litigation Support
- ✓ Tax Services

Accounting and Bookkeeping

Accurate and timely accounting records are the backbone of any company's financial reporting system. If these records are not accurate, management will be reading and reacting to the wrong financial information. If the records are not kept up to date, it may be too late to correct a problem by the time management becomes aware of it. If for any reason you are experiencing problems with either of these issues, let Rager, Lehman & Houck, P.C. introduce you to our ---

Accounting Systems Advisors (ASA) Team

This team of accounting specialists will be there to assist you with your daily bookkeeping issues. They are available to help with any of the following:

- Bookkeeping (Weekly/Monthly/Quarterly/Annually)
- General ledger and internal financial statement preparation
- Payroll services (including preparation of payroll checks, tax deposits, reports and quarterly and annual reporting)
- Accounting systems set-up for new businesses
- State Sales and Use Tax returns

If you find yourself without a bookkeeper or your bookkeeper would like to take an extended vacation, keep in mind that our ASA team is prepared to step in and be your bookkeeper as long as you need them. They currently service some of our clients in this capacity on either a weekly or semiweekly basis. This team is willing and capable of working with whatever accounting software you have in place and will travel to your office on a regular schedule, with additional days as needed. In fact, one of our clients lost a full time bookkeeper and we now do all their bookkeeping in one day a week.

One of the great things about this team is their knowledge of some of the most popular accounting packages. QuickBooks and Peachtree seem to be the front runners when small to medium sized businesses are looking for accounting software. The ASA team currently has three QuickBooks ProAdvisors and one Peachtree specialist able to assist you in the setup and training of these programs. If you would like an online solution, we support QuickBooks Online for the small business and Intacct for the medium to large sized businesses. These solutions are great because they allow your accountant to not only help you with software issues but to be able to see your data in real time which helps in the tax planning process. Location is no longer an issue with an online solution.

Please contact the ASA manager in your area to discuss your needs.

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Tax Services

We all know that we are required to file tax returns. But beyond signing a tax return once a year, you really need to ask yourself the following questions to determine the adequacy of your current tax planning and preparation services.

1. Are you or your current CPA keeping up to date with the many changes in the tax laws and determining the impact that they have on you or your business?
2. Are you confident that you are filing returns everywhere that you need to be or that a potential tax liability is not growing because you are unaware that you have filing responsibilities in that jurisdiction?
3. Are you confident that you are taking advantage of the numerous tax credits and incentives offered by the federal, state and local governments?
4. Are you confident that your business is structured properly to receive the greatest tax benefits available?
5. Are you proactively meeting with your CPA for planning to minimize your tax liabilities?
6. Do you understand your tax return? Does someone take the time to review it with you when it is complete?

You should not have had to answer "No" to any of these questions. If you did, you need to give us a call. We have an amazing team of experienced tax professionals ready to give you the quality service you deserve and the personal attention you desire. We take a proactive approach to our clients' businesses to ensure compliance with federal, state and local taxing authorities and at the same time, minimize tax liability. We develop great relationships with our clients. We want to develop a great relationship with you.

Our expertise in tax services includes, but is not limited to, the following:

- Individual, Corporate & Partnership Income Tax Return preparation
- Estate, Trust & Gift Tax Return Preparation
- Non-Profit Organizations
- State and Local Taxes
- ESOP's
- Entity Selection / Start-Ups
- Cost Segregation Studies
- Research and Development Credit Studies
- Mergers and Acquisitions
- Estate / Succession Planning
- Payroll Taxes

Please contact the following to discuss your needs.

[Ryan Hastings](mailto:ryan.hastings@rlhcpa.com) (ryan.hastings@rlhcpa.com)

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